



FINANCIAL MANAGEMENT 101 FOR MUTUAL ADIS

Novotel Brighton Beach Hotel
Cnr Grande Parade & Princess St Brighton – Le – Sands
Tuesday 1st & Wednesday 2nd June 2010

Course Outline

A practical insight into the dynamics of financial management of a mutual ADI for managers at all levels of the organisation regardless of whether or not they come from an accounting discipline.

The two day course will utilize a mixture of interactive tutorial and plenary group sessions supplemented with a syndicate group workshop and short participant presentations to develop participants knowledge and skills around the financial management of their mutual ADI.

The two day course involves each participant gathering some basic statistics and ratios from their credit unions / building society's 2008 and 2009 financial years into a simple spreadsheet and utilising these numbers to make a brief presentation to the group about how they see their mutual ADI's past performance.

Course Sessions

Marketplace Analysis – The environment in which the mutual ADI operates

- * Brief Macro Analysis
- * Retail Market
- * Mutual ADI's Position & Performance

Dynamics of the Retail Financial Services Business

- * Asset / Liability Management
- * Risk Management

Overview of the Regulatory Environment

- * Corporate Regulation
- * Prudential Regulation
- * Financial Services & Other Regulation

Tracking Money Flow through a mutual ADI

- * Balance Sheet
- * Profit & Loss
- * Members' Equity

Credit Union Case Studies

- * A Consolidation Story
- * A Credit Union Difficulty

Financial & Board Reporting

- * Shareholders & Regulators
- * Key Performance Indicators
- * Prudential Standards

Participants' Mutual ADI's Case Studies

- * Statistics & Ratio Spreadsheet Analysis

Course Format

Two day course (9.00am to 5.00pm) commencing with registration tea/coffee from 8.30am and utilizing a mixture of tutorial, case study and group discussion. Accommodation can be booked independently with the Novotel Brighton Beach Hotel using the special form available on the AMInstitute webpage after clicking on this event in the Calendar of Events. Guest car parking is available for day delegates \$10 per day and overnight delegates \$25 per day.

Registration & Cost

Participants are requested to register early to provide themselves with sufficient time to gather the required statistics and ratios from their mutual ADI to bring with them to the course. The spreadsheet will be issued to participants along with a course confirmation letter directly following their registration.

Registration Fees will cover the cost of the two day course including all course materials including lunch, morning and afternoon teas for both days. Fees will not cover other meals or accommodation costs.

Further Enquiries

Sonya Maloney

AMInstitute Ltd,

PO Box 525, Burwood NSW 1805

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Fax: (02) 9744 5752

Email: info@aminstitute.org.au

Cancellation and Transfers

50% refund will be available to persons cancelling with two weeks notice. Cancellations within two weeks of the course will receive no refund, but will receive course papers. Alternative persons will be accepted.

Presenters:

Ken Pickering – FAICD Dip, FAMI, AIMM, Assoc Dip Bus Mgt, Dip Fin Serv.: Ken is currently the Executive Manager, Professional Development for AMInstitute and was the former Chief Executive Officer of the Australasian Institute of Credit Union Directors from July 1994 to December 2005 prior to the merger between AICUD and AICUM to create AMInstitute on 1st January 2006. Ken is also a Director of Community First Credit Union and Chairman of the Board Audit and Risk Committee. Ken has served as a director on the Community First Board for 37 years including eight years as Chairman and nineteen years as Vice/Deputy Chair. Community First Credit Union has 72,000 members, serves the greater Sydney region south of Newcastle west of Blue Mountains and north of Wollongong and has assets on and off balance sheet around \$750m.

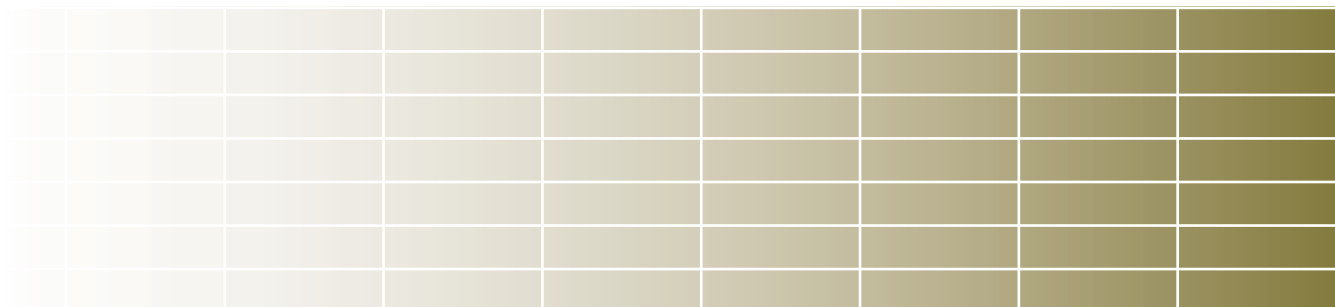
Ken has been a long term tutor for the various directors courses in Financial Management and has facilitated the last three CFOs & Finance Managers' Forums for AMInstitute.

Gary Eggert. F FIN; FPNA; FAMI, Dip FS; JP 101703: Gary is currently Executive Officer of the Credit Union Financial Support System Limited (CUFSS) which is the emergency liquidity scheme for the industry.

After thirteen (13) years with the Rural Bank of NSW he joined the Association of NSW Credit Unions in 1981 as a Management Consultant. Since 1984 he has been CEO OF Transport (nee Transrail/Encompass), Power, Select, NRMA Employees and Broadway Credit Unions and also worked in Executive Management at SGE and Prospect Credit Unions.

During his 28 years in Credit Unions he has also been involved in the broader industry including:

1. Directorships:
 - Australian Institute of Credit Union Management (AICUM) 2002-2004 (now AMInstitute);
 - NSW Savings Reserve Board 1985-1988;
 - Combined Financial Processing Pty Ltd (CFP) 1996-1999;
 - TransAction Solutions Pty Ltd (TAS) 2000-2006.
2. Education activities:
 - Faculty presenter AICUM/AMInstitute Financial Management Residential Course 1981 – 2008;
 - Faculty presenter AICUD/AMInstitute Directors Diploma Course 1990- present.





PLEASE COMPLETE TO ATTEND FINANCIAL MANAGEMENT 101 COURSE
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ABN: 50 023 683 196

Registration

AMInstitute Financial Management 101 Course

1 -2 June 2010

Tax Invoice

Date of Issue: 3rd February 2010

Please register me for the Course:

Name: _____
Position: _____
Organisation: _____
Postal Address: _____
Phone: _____ Fax: _____
Email: _____

Payment:

Financial Management 101 - AMInstitute Member @ \$880 \$ _____
Financial Management 101 - Non AMInstitute Member @ \$990 \$ _____

If you wish to become a member of AMInstitute please visit the website at www.aminstitute.org.au, complete the application form applicable to your category of membership and submit payment with your registration as a member.

Cheque enclosed for \$ _____ OR

Charge my credit card facility in the amount of \$ _____

NB: 3% surcharge applies for payment by credit card

Visa Mastercard Amex Diners

Credit Card Number: _____

Cardholder's Name: _____

Signature: _____ Expiry Date: _____

Via EFT

Credit Union: Credit Union Australia Ltd
Branch: Burwood
BSB: 804050
Account No: 30686942
Account: AMInstitute Ltd Quote Reference: FMC10

The total price includes 10% GST
THIS DOCUMENT WILL BE A TAX INVOICE FOR GST WHEN YOU MAKE PAYMENT.