



SYDNEY
BRIGHTON BEACH

CONFERENCE ACCOMMODATION BOOKING FORM

AMInstitute Ltd

Group bookings have been made at Novotel Sydney Brighton Beach for accommodation during the **AMInstitute Diploma Course No. 16 & 17**. If you would like to make a reservation, please tick the below event date & fax this form directly to the attention of Reservations on Fax: 02 9556 5138.

13-14th February 10

15-16th May 10

3-4th July 10

30-31st October 10

Accommodation

Residential King Room \$244.00 inclusive one buffet breakfast in Baygarden Restaurant

*Room rate above is based on a per nightly basis for one guest. Any additional adults will incur a \$60.00 fee per night
Rates are valid for the period of the conference & Car parking is available at \$25.00 per night.*

1st Guest NAME:

Rooms

2nd Guest NAME:

Guests:

ADDRESS:

SUBURB/CITY

POSTCODE:

PHONE:

FAX:

ARRIVAL DATE:

DEPARTURE DATE:

ROOM REQUIREMENTS *(please tick room requirements below)*

Residential room \$244.00 p/nt

King

Two Double beds

Please note room requirements are on a request basis, you will be advised if your room request is unavailable.

Guaranteed by:

Amex

Visa

Diners Card

Mastercard

Card holder:

Card # :

Expiry Date:

Signature:

What type of charges are authorised for this Credit Card? (Please tick one only)

All Charges

Room charges only

Room and Breakfast only

Room and Meals

Room, Breakfast and parking

Effective the 1st February 2009 If you are settling your account with a credit card, please note that a credit card transaction fee which is currently 1.5% of the amount charged will apply.



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By signing this form, you agree to be liable for the charges as selected above.

Signature of Cardholder

Date

Please provide your **POSTAL ADDRESS** for us to send the invoice to you upon departure:

Suburb:

Postcode:

Please attach photocopies of **BOTH** sides of the credit card for this form to be authorised. Our Bank requires that all details on both sides of the credit card be **CLEARLY** visible. Please note that you may need to adjust the contrast on your copier. Thank you for your assistance.