



SYDNEY
BRIGHTON BEACH

CONFERENCE ACCOMMODATION BOOKING FORM

AMInstitute Ltd

Group bookings have been made at Novotel Sydney Brighton Beach for accommodation during the **AMInstitute Directors Diploma Course 17**. If you would like to make a reservation, please tick the below event date & fax this form directly to the attention of Reservations on Fax: 02 9556 5138.

3-4th July 10 30-31st October 10 12-13th February 11 21-22nd May 11

Accommodation

Residential King Room \$244.00 inclusive one buffet breakfast in Baygarden Restaurant

*Room rate above is based on a per nightly basis for one guest. Any additional adults will incur a \$60.00 fee per night
Rates are valid for the period of the conference & Car parking is available at \$25.00 per night.*

1st Guest NAME:	_____	# Rooms	_____
2nd Guest NAME:	_____	# Guests:	_____
ADDRESS:	_____		
SUBURB/CITY	_____	POSTCODE:	_____
PHONE:	_____	FAX:	_____
ARRIVAL DATE:	_____		
DEPARTURE DATE:	_____		

ROOM REQUIREMENTS *(please tick room requirements below)*

Residential room \$244.00 p/nt King Two Double beds

Please note room requirements are on a request basis, you will be advised if your room request is unavailable.

Guaranteed by: Amex Visa Diners Card Mastercard

Card holder: _____

Card # : _____

Expiry Date: _____

Signature: _____

What type of charges are authorised for this Credit Card? (Please tick one only)

- All Charges
- Room charges only
- Room and Breakfast only
- Room and Meals
- Room, Breakfast and parking

Effective the 1st February 2009 If you are settling your account with a credit card, please note that a credit card transaction fee which is currently 1.5% of the amount charged will apply.



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By signing this form, you agree to be liable for the charges as selected above.

Signature of Cardholder

Date

Please provide your **POSTAL ADDRESS** for us to send the invoice to you upon departure:

Suburb:

Postcode:

Please attach photocopies of **BOTH** sides of the credit card for this form to be authorised. Our Bank requires that all details on both sides of the credit card be **CLEARLY** visible. Please note that you may need to adjust the contrast on your copier. Thank you for your assistance.