

CGU - AMInstitute Awards Program

Recognising the excellence of young professionals within the mutuals industry

AMInstitute is committed to the education and professional development of managers and leaders within our industry and is pleased to continue its support of the Awards Program, proudly sponsored by CGU. Originally launched as the Membersafe Young Achievers' Award, it was initiated in NSW in 2002 and is now in its seventh year as a national award. It provides four young credit union and building society employees with the opportunity to attend the AMInstitute National Conference & Exposition in Canberra, 21-23 March 2010. The award will be for one Young Achiever from each of the following regions – WA/SA/NT, QLD, NSW/ACT and VIC/TAS.

The AMInstitute National Conference & Exposition will provide these four Young Achievers with numerous networking and educational opportunities. Young Achievers' Award winners will have their conference registration, flights (where applicable) and accommodation paid for by CGU.

In an exciting initiative that commenced in 2005 the value of these awards is further enhanced with a focus on the future professional development of tomorrow's mutual ADI leaders. An additional prize in the form of a

Scholarship Award will be awarded to the entry judged as the most outstanding from those meeting the specific entry criteria and will provide funding for a Graduate Certificate in Management through a strategic partnership between AMInstitute and the University of South Australia (UniSA).

AMInstitute has entered into a partnership to jointly deliver an MBA program with UniSA to eligible managers and supervisors who are employed in Credit Unions / mutual Building Societies.

The MBA consists of 12 courses, and is structured in 3 stages. The first stage comprising 4 courses make up the Graduate Certificate in Management. Building on those 4 courses, by successfully completing another 4 courses the participant achieves the Graduate Diploma in Management and by successfully undertaking a further 4 courses the participant will be awarded an MBA. Each course is undertaken during an 11 week term, and the MBA is scheduled for 3 to 4 courses each year. You can study from wherever you are working or living, as the program is undertaken entirely online - anywhere, any time, any place.

This Scholarship Award will pay the fees of the first 4 core courses – the first stage - of the MBA.

* Alternatively, for anyone who is currently undertaking a similar type of course at this level, like a graduate certificate, graduate diploma or recognised degree from an accredited educational institution, (**or may have recently enrolled in a course which will commence in 2010**) will have their course fees paid (up to the value of \$9,000) This was a new initiative in 2008.

We look forward to support and participation from your credit union or mutual building society.

Judging Criteria

Nominations in the form of a written submission, are to address the following key judging criteria:

CGU - AMInstitute

1. Young Achievers' Award*

Nominees are requested to demonstrate to the judges:

- Why they are considered to be a "young achiever" in their credit union / building society.
- How they believe they will benefit from attending the 2010 National Conference and Exposition in Canberra.
- What they have to offer the credit union / mutual building society industry.

2. Scholarship Award*

As a minimum, nominees for this award are expected to hold a managerial, supervisory, or team leader role within their credit union / building society, and to meet the University's admission criteria. They are requested to demonstrate to the judges:

- How education has influenced and assisted their career to date.
- Why they believe the Scholarship Award will make a difference to them personally and add value to their contribution within their mutual ADI.
- How, by completing a Graduate Certificate in Management (as part of the UniSA MBA Program); or their current course; or undertaking studies in the future is their own career likely to benefit and be advanced.

* Please note: Clearly indicate the award you are nominating for by ticking the appropriate box on the nomination form. If you are nominating for the Scholarship Award, you are also encouraged to nominate for and complete the section for the Young Achievers' Award.



In choosing to enter the Award competition, nominees have 3 options:

1. They may submit an entry for one of the five Young Achievers' Award prizes; or
2. Submit an entry for the Scholarship Award (subject to meeting the University's entry criteria* - where applicable); OR
3. Submit their entry for both the Young Achievers' Award prize and the Scholarship Award.



Subject to meeting the necessary criteria, a nominee who wins a Young Achievers' Award may also be eligible to win the Scholarship Award. Both prizes will be judged separately.

*In the case of UniSA, an undergraduate degree and at least 2 years relevant work experience OR at least 6 years in a middle management supervisory/team leader role – the titles may vary depending on the organisation.

Nomination Submissions



Nomination Forms are now available and nominations will be accepted until 27th November 2009. The four regional winners will be announced via an AMInstitute bulletin during the week commencing 14 December 2009. The winner of the Scholarship Award will be announced at the Awards Program presentation during the 2010 AMInstitute National Conference & Exposition. Nominations can be hand delivered or posted in an envelope marked:

Awards Program

AMInstitute Ltd
Suite 203B 36 - 38 Victoria Street
Burwood NSW 2134
or
PO Box 525
Burwood NSW 1805

Judging Panel



The judging panel will consist of:

Bill Jennings (CGU),

Mark Kotorac (AMInstitute CEO),

Ashley Jennings (AMInstitute National Director), and

Ross Morriss (Director, Strategic Partnerships,
UniSA)

- Your nomination can also be emailed to info@aminstitute.org.au
- Nominations are to be made by completing the separate entry form and attaching all supporting documentation with your submission.
- Nominations for both Awards may also be made by a nominator or sponsor on behalf of the nominee.
- Nominations must include a letter from the CEO or General Manager of the respective mutual ADI, endorsing the nomination and supporting the nominee's attendance at the AMInstitute National Conference & Exposition in Canberra, 21 – 23 March 2010.
- Nominations must also include 2 supporting referees' statements and a resume (1-2 pages) for the nominee.

AMInstitute respects our members' and other nominees' right to privacy. It may disclose your personal information to the sponsors of the Awards Program. CGU who can be contacted on (03) 9601 8222 for the purpose of conducting the Awards Program and administering the scholarship. Otherwise, we hold your detailed member/nominee information in confidence. AMInstitute will take all appropriate steps to keep your personal information confidential. Those steps include limited access to member information databases, communicating this policy statement to all AMInstitute employees and establishing and enforcing penalties for violating this statement.

AMInstitute will not sell, rent, or give away our members' (or other nominees') personal information to other companies for use in selling others' products or services. When we do contract with another company to market or advertise products or services for us, we will insist on binding agreements from those companies protecting our member information. We will vigorously enforce all privacy agreements we have with other companies

Further details of AMInstitute's Privacy Policy can be found at www.aminstitute.org.au



Conditions

The judge's decision is final. To be eligible for entry for this awards program, nominees must be under the age of 35 at the time of the nomination and employed in a professional capacity by an Australian credit union or mutual building society. Winners will be disqualified if they are not employed by an Australian mutual ADI when the awards are announced and redeemed. In the event that any winner is ineligible the judges will award the prize to the next eligible runner up. Eligible winners must be based in the region for which the award is given.

All information provided by the nominee or their nominator/sponsor must be true and accurate and the judging panel reserves the right to seek confirmation of any detail or claim made. If the nominee does not meet all the eligibility criteria, they will be unable to enter the awards.

Nominees for the Scholarship Award are strongly encouraged to visit the University of South Australia website (<http://business.unisa.edu.au/strategic/current-programs/creditunionsmba.asp>) or contact Sandra Walker, Strategic Partnerships, 160 Clarendon Street, Adelaide SA 5000, Telephone: (08) 8302 0801 Email: sandra.walker@unisa.edu.au and make enquiries as to their own suitability to undertake the program, eligibility criteria, application requirements, study requirements & course assessment (incl. assignments, other coursework and examinations), study deferment, etc.

Meeting the entry requirements for this program is the responsibility of nominees. Neither AMInstitute or CGU accepts any responsibility for any decision made by the University of South Australia in respect to any application from the winning nominee/entry to enrol in the Graduate Certificate of Management.

In conjunction with CGU, AMInstitute will administer the scholarship. AMInstitute and CGU reserve the right to determine how funding for the scholarship is allocated including the payment of course fees for the winning nominee/entry to the Scholarship Award prize. A cash prize, or a prize in any other form, in lieu of the scholarship, will not be permitted.

This scholarship will only pay the course fees of the four units comprising the UniSA Graduate Certificate of Management. In the case where a person is required to repeat one or more of these units for whatever reason, it will be the responsibility of that person to pay the course fees for that unit(s) to be repeated. Upon the advice of the University of South Australia, AMInstitute and CGU reserve the right to suspend the continued payment of the scholarship for any person that fails to achieve a standard deemed acceptable by the University; fails one or more units; or, is considered unlikely to complete their studies to at least the minimum standard required to be awarded the Graduate Certificate of Management.

Nomination For The 2009 Awards Program

TO BE COMPLETED FOR ALL NOMINATIONS

Nomination for *(please indicate)*

Young Achievers' Award

Scholarship Award

Both

Nominee Name:

*Age in 2009:

Credit Union / Building Society:

Postal Address:

Contact Phone:

Fax No:

Email Address:

Position held at Credit Union or Building Society:

Length of time employed by the organisation and time spent in this role:

Personal Qualities & Attributes: *(Please provide examples)*

Is there any single event or occasion which typifies the nominee's approach to their work and their level of initiative?

PLEASE ATTACH A RESUME (1-2 PAGES) FOR THE NOMINEE AND TWO (2) SUPPORTING REFEREES' STATEMENTS TO THE NOMINATION FORM

** The Nominee must be under 35 years of age at the time of nomination*



1. YOUNG ACHIEVER AWARD

• *Why should the Nominee be considered a Young Achiever?*

- **Why do you believe that the Scholarship Award will make a difference to the nominee personally and will add value to their contribution within their credit union or building society?**

- **How, by completing your current course or undertaking further studies in the future the nominee's own Credit Union / Building Society career is likely to benefit and be advanced?**

1. Is the nominee currently enrolled in an undergraduate degree or post-graduate course?

Yes No

2. If Yes, what is the name of the institution and the course they are enrolled in?

3. When did (or will) / the nominee commence this course?

4. If successful and judged the winner of this prize, does the nominee intend to use the scholarship to contribute to the payment of fees for the course they are currently enrolled in? Yes No

NOMINATOR'S DETAILS *(if applicable)*

Name of Nominator or Sponsor:

Organisation:

Position:

Address:

Phone:

Email:

How long have you known the nominee and in what capacity?

Does the Nominee know he/she has been nominated? Yes No

Does the Nominee meet all of the Eligibility Criteria? Yes No

